Little Falls Township   
Board of Audit Minutes  
February 20, 2020 7 p.m.  
Year ending December 31, 2019

1. Chairman Charles Parins called the meeting to order at 7:16 pm. Present were Charles Parins, John Theis, George Sandy III, Joann Sowads and David Becker.
2. The meeting began with the Pledge of Allegiance.
3. Approval of Agenda:

George Sandy III made a motion to approve the agenda. John Theis seconded the motion. Motion carried.

1. Audit: Township supervisors verified books of the clerk and treasurer match.

a. Receipts: $443,829.67 Disbursements: $448,429.79

b. A sampling of the documents checked with receipt numbers and verification signatures on the attached agenda:

**Receipt number Verified by**

771347, 685728 John Theis and George Sandy III

**Claim number Verified by**

19016, 19076, 19162 Charles Parins, John Theis, George Sandy III

1. Cash basis accounting report and statement of indebtedness report were reviewed. Statements of disbursement and receipts and other budget reports were reviewed and the following levy recommendations for the annual meeting will be made:

**Fund**  **Levy Amount**

General $ 80,000

Road and Bridge 125,000

Fire Fund 40,000

Capital Investment 155,000

Total $400,000

1. Calendar dates for next year:  
   April 6, 2020 October 5, 2020

May 4. 2020 November 2, 2020  
June 1, 2020 December 7, 2020  
July 6, 2020 January 4, 2021  
August 3, 2020 February 1, 2021  
September 14, 2020 March 1, 2021

1. John Theis made a motion to adjourn at 8:45 pm. George Sandy III seconded the motion. Motion carried.

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Charles L. Parins, Supervisor-Board Chair John Theis, Supervisor-Vice Chair  
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George Sandy III, Supervisor Joann Sowada, Treasurer

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David F. Becker, Deputy Clerk